

## CFGC Application Checklist

(Please send in with completed application via email)

Applicant must be a US citizen or have a Permanent Resident Card for Endorsement

- \_\_\_ **Picture** (digital head shot photo)
  - \_\_\_ **Completed Application** all sections, discussion questions, biographical sketch
  - \_\_\_ **Ministry/Military Experience Form**
  - \_\_\_ **Background Check to include the following:**
    - \_\_\_ **Background Check Fee - \$125.00** (Non-Refundable)
    - \_\_\_ **Statement of Authorization / Record** (Include all residences and their timeframes of the applicant for the last 7 years, including the month, day, and year)
  - \_\_\_ **Statement of CFGC Covenant**
  - \_\_\_ **Transcripts** (Copy of official transcripts) All degrees
  - \_\_\_ **Certificates** – Any certificates for training related to your ministerial background, such as: Clinical Pastoral Education (CPE), Continuing Education Unit's (CEU), etc.
  - \_\_\_ **Military Data** (If applicant has military experience) (DD Form 214, Member copy, DD Form 215, discharge certificate, evaluations, record briefs, etc.)
  - \_\_\_ **Ordination Certificates**
  - \_\_\_ **Clergy Application** (If applicable)
  - \_\_\_ **Letter of Enrollment in Seminary** (For Chaplain Candidate Program)
  - \_\_\_ **Preaching Video:** YouTube link
  - \_\_\_ **Application Fee - \$150.00** (Non-Refundable)
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### For CFGC Office Use Only

- \_\_\_ Reference Interviews and/or Letters (AE)
- \_\_\_ Background Check Approved by Investigator (AO)
- \_\_\_ Preaching reviewed by staff
  - \_\_\_ Intake
  - \_\_\_ Director