



Chaplaincy of Full Gospel Churches

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August 15, 2023

Subject: Annual Ecclesiastical Training
For your Spiritual and Professional Development

Dear Chaplain:

1. CFGC's Annual Ecclesiastical Training will be starting on the evening of Monday March 11, 2024 and conclude the conference Friday the evening of March 15, 2024 in Irving, Texas. (This is near the Dallas/Fort Worth Airport and shuttles are available.)
2. This will, be your first opportunity to meet with, and be part of the installation of our new Endorser. The retirement ceremony for Cheryl and I will be on Wednesday evening.
3. This training is for your Spiritual and Professional Development. We will be covering important policies and updates, which could be affecting your ministry. In order to best inform on issues please make every attempt to attend this training.
4. With the recent instructions, by military branches, regarding funding of TDY or Conference attendance, we submit the following:

By our By-Laws: for you to remain in Good Standing with your Endorsing Agency and to maintain endorsement and or ordination credentials it is essential that you attend the Annual Ecclesiastical Recertification Trainings.

5. It is incumbent upon each and every endorsed/ordained person of CFGC to attend the Annual Ecclesiastical Training. The Board of Directors, recognizing the need for periodic policies, passed the following requirement:
CFGC requires attendance for ALL Military Chaplains and paid (Full Time) Civilians Chaplain's, (if you are unable to meet this obligation you MUST contact your endorser personally and explain your special circumstance to be excused from this year's requirement as soon as possible.)
6. Please inform your Commanders or Supervisor immediately of this requirement and request official funding in order to main your professional credentials.

Yours as a "follower of Christ"

KLON KITCHEN, JR., PhD, DD
Executive Director/Endorsing Executive